

Alabama Water Resource Association

Minutes of Meeting

Executive Committee Meeting

Date: July 20th, 2011

Location: APC Water Course – Clanton, Alabama

Attendees: Ashley McVicar, Stan Cook, Sabra Sutton, George Marodis, Mike Kensler

- **Approval of Minutes from May 18th 2011 Meeting**
- **Treasurer's Report & Bank account status**
 - Since the May meeting the only bank activity was \$26.52 for new checks and \$6.60 fee and our balance is \$8341.78. This is on track for where we usually are this time of year. Stan got the account rolled over into a brand new business account in the name of AL Section of AWRA. The personal account that was started under Dennis Block some 20 odd years ago was closed. Currently the account is setup online with the President, President Elect and Treasurer all having online access. The home address for the account now is under Stan and can roll with the Treasurer each year unless there is a different permanent address we would like for it to go too. The account is setup to automatically move \$100 each month into savings to avoid some bank fees but the money can be transferred back to checking at any time. George mentioned we could have an email account on our awra.org site that we could associate with the account and this might be something we look at going forward.
- **Old Business**
 - **PayPal set up for sponsorships** – **George** is working on setting up a Pay Pal account where sponsors can donate online. Now that the checking account is straightened out there should be no issues. The Board agreed to the fees associated with having a Pay Pal account.
 - **Contract with Auburn** – Sam & Athena are to get with Ashley on getting a signed contract for services rendered for the Symposium. **Mike** was going by to see Kay after the meeting and would mention it to her as well.
 - **501(c)(3) status** – **Ashley** discussed the work with B&B to get our 501c3 paperwork together. Sarah Dorner at Balch has been great to work with us on this issue. She located the original Articles of Corporation that were filed in Lee County in 1991. She also asked that the Board members complete a Conflict of Interest agreement.
 - **Liability insurance** – **Sabra** has a contact that she will ask to give us a quote.

- **New Business**
 - **Adopt Conflict of Interest Policy** – After a brief discussion about the conflict of interest form, George made a motion that we adopt the Conflict of Interest agreement and Sabra seconded it. All were in favor and the articles were adopted and signed. We will keep them on file on our website and also update them with new Board members each year.
 - **Student sponsorship to National AWRA meeting - Ashley** has not made contact with National about saving a slot for a student for this year.
 - **Potential candidates for Board Membership** – Sam Fowler has agreed to join the Board as Secretary in place of Mike who will be leaving. It was also agreed that Amanda Fleming of Kleinschmidt would join as Membership Chair. **Ashley** will contact her to finalize.
- **2011 Symposium Planning**
 - **Overall Theme** – The Interface between Science and Policy
 - **Potential Speakers** –All speakers have been contacted and agreed to speak except Greg Canfield who has taken a new position. It was agreed that Mike would contact Sen. Kim Bennefield and see if she would be willing to speak.
 - **Sponsorships** – John Morris attended the meeting a gave an update on what sponsorships he has confirmed to date. It was agreed that he would again contact BP. The final sponsors list and agenda need to be given to Kay by August 5th for printing.
 - **Coordination with Conference Committee** – **Sabra** gave an update on the conference planning. They have completed their sessions and have had a good turn out again.
 - **CEH credits** – Once the agenda for the conference is set **George** will send it for approval of CEH credits
 - **FloraBama Seafood Social** – **John** updated the group on the FloraBama and it was agreed to stick with the menu we have had in the past.
 - **Brochure** – **George** presented a flier for the Board to look over as a sample for the conference. After some corrections **George** will print these to hand out.
 - **Speaker Gifts** – **George** is going to work on this in the coming weeks.
 - **Membership Certificates** – **Mike** is going to email a pdf copy of these out to the attendees once there is a final list.
 - **Perdido** – Dealings with the Perdido are going to be made thru Kay in order to streamline the process with the Perdido. **George** will get with Kay on the symposium setup, break, and business reception.
 - **25th Anniversary cake** – **Sabra** will purchase a cake for the business reception.
 - **Student Housing Coordination** – Mike discussed that he has started getting some student requests and that the rooms have been reserved but need a credit card to hold them after the 8th of August.

- **Ashley will send out the meeting minutes**
- **There will not be another meeting before the Symposium unless we need to get together a conference call before then.**
- **The meeting was adjourned at 11:30 a.m.**